

REPORT FOR: Education Consultative Forum

Date:	28 June 2010
Subject:	School Term Dates Academic Year 2011/2012
Key Decision:	Yes
Responsible Officer:	Heather Clements, Director of Schools & Children's Development
Portfolio Holder:	Councillor Brian Gate, Portfolio Holder for Schools and Colleges
Exempt:	No
Decision subject to Call-in:	Yes (Following consideration by the Leader of the Council)
Enclosures:	Annexe A - Models for School Term Dates 2011/12

Section 1 – Summary and Recommendations

This report presents Education Consultative Forum (EdCF) with a proposal for the School Term dates for the Academic Year 2011/2012.

Recommendations:

Education Consultative Forum is requested to:

1. Consider the proposals at Annexe A for recommendation to the Leader of the Council to determine the School Term Dates for 2011/12

Reason: (For recommendation)

To provide Education Consultative Forum members the opportunity to consider the proposed School Term Dates for 2011/2012, make their recommendation to the portfolio holder and for the portfolio holder to determine the School Term dates for 2011/12.

Section 2 – Report

Introductory paragraph

1. In accordance with the Education Act 2002, Local Authorities have the responsibility to agree dates of terms and holidays.
2. In Harrow the Education Consultative Forum (EdCF) considers proposals and recommends the term dates for each school year to the Portfolio Holder for Schools and Colleges for decision.
3. Schools are required by statute to provide schooling for 190 days. Teaching staff are required by their terms and conditions to complete 195 days including 5 development days. For the Academic Year 2011/12, schools will be required to complete 194 days. This is to accommodate the additional bank holiday for the Queen's Diamond Jubilee.

Options Considered

4. At their meeting in January 2010, EdCF agreed to consider School Term Dates for 2011/12 when the Local Government Association (LGA) published the Standard School Year 2011/12.
5. A letter dated 25 March 2011 was sent to EdCF members with three proposed models. These were the LGA Standard School Year, Harrow Model A and Harrow Model B.

Background

6. A model for Harrow is developed based on three elements:
 - Harrow's Agreed Principles,
 - The LGA's Standard School Year and,
 - Other local authority models available.

Harrow Agreed Principles:

7. EdCF agreed a set of principles to apply to School Term Dates for Harrow. These are as follows:
 - The school year to be set with 195 days, incorporating 5 development days. (NB: 194 days for 2011/12)
 - Schools to determine the development days
 - The school year to start on the first useful day in September
 - The October break to be one full week, the last full week in October
 - A 10 school day break at Christmas
 - A 10 school day break at Easter/Spring
 - A one week break in February and May/June
 - A summer break of 5-6 weeks (not more than 6 weeks)

LGA Standard School Year

8. The LGA produces the Standard School Year model following consultation with their members. LGA have agreed to continue to circulate a Standard School Year model, and to work to a cycle that is complementary to the local authority decision making process.

Additional Bank Holiday in June 2012

9. On 5 January 2010, the Government announced an additional bank holiday in June 2012. The Diamond Jubilee Bank holiday is on Tuesday 5 June 2012. The Spring Bank holiday has been moved to Monday 4 June 2012 to form a long weekend. Legislation is being progressed to change the school year to 194 days for 2011/2012 only to accommodate this additional Bank Holiday.

Occasional Days

10. At their meeting in June 2009, EdCF agreed to introduce Occasional Days. These allow governing bodies to agree to up to 3 additional closure days to take account of the need to observe Non-Christian religious festivals. If 3 occasional days are adopted then the school year will be 198 days and the additional days must be added to the end of the summer term.

Current situation

11. The table below presents the three models. These are provided in more detail at Annexe A.

Term	LGA	Harrow Model A	Harrow Model B
Autumn Term Start	Monday 5 Sept 2011	Thursday 1 Sept 2011	Thursday 1 Sept 2011
Autumn Term Ends	Friday 16 Dec 2011	Friday 16 Dec 2011	Friday 16 Dec 2011
Spring Term Starts	Tuesday 3 Jan 2012	Tuesday 3 Jan 2012	Wednesday 4 Jan 2012
Spring Term Ends	Friday 30 March 2012	Friday 30 March 2012	Friday 30 March 2012
Summer Term Starts	Monday 16 April 2012	Monday 16 April 2012	Monday 16 April 2012
Summer Term Ends	Monday 23 July 2012	Thursday 19 July 2012	Friday 20 July 2012

Recommendation

12. It is proposed that EdCF consider these models and agree a preferred option. It is suggested that Model B is the preferred model. It is aligned with the LGA model and provides an additional day during the Christmas Holiday period, which follows the longest term.

Implications of the Recommendation

13. None

Legal Implications

14. None

Financial Implications

15. None

Risk Management Implications

16. Risk included on Directorate risk register? No
Separate risk register in place? No

Equalities Implications

17. Was an Equalities Impact Assessment completed? No (If no, state why)

18. An Equalities Impact Assessment was not completed. The Standard School Year is prepared and agreed by the Local Government Association and meets statutory requirements. The Harrow model is based partly on this and applies the Harrow Principles. EdCF agreed that Governing Bodies are able to adopt up to 3 occasional days to reflect community and faith needs. If these days are adopted then the school year will be 197 days.

Corporate Priorities

Not applicable because it is statutory duty for the local authority to agree the dates of terms and holidays.

Section 3 - Statutory Officer Clearance



Name Emma Stabler	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 17 June 2010		
Name: Sharon Clarke	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 17 June 2010		

Section 4 - Contact Details and Background Papers

Contact: Johanna Morgan, Head of School Organisation Strategy, 020 8736 6841.

Background Papers: Letter to EdCF dated 25 March 2010.

Harrow Proposed Model A

Harrow																								
<u>Proposed school term and holiday dates for the Academic Year 2011/2012</u>																								
Autumn Term 2011																								
	September					October					November					December								
Monday	5	12	19	26	3	10	17	24	31*	7	14	21	28	5	12	19	26							
Tuesday	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27							
Wednesday	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28							
Thursday	1*	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29						
Friday	2	9	16	23	30	7	14	21#	28	4	11	18	25	2	9	16#	23	30						
Saturday	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31						
Sunday	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25							
Spring Term 2012																								
	January					February					March					April								
Monday	2	9	16	23	30	6	13	20*	27	5	12	19	26	2	9	16*	23	30						
Tuesday	3*	10	17	24	31	7	14	21	28	6	13	20	27	3	10	17	24							
Wednesday	4	11	18	25	1	8	15	22	29	7	14	21	28	4	11	18	25							
Thursday	5	12	19	26	2	9	16	23	1	8	15	22	29	5	12	19	26							
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Saturday	7	14	21	28	4	11	18	25	3	10	17	24	31	7	14	21	28							
Sunday	1	8	15	22	29	5	12	19	26	4	11	18	25	1	8	15	22	29						
Summer Term 2012																								
	May					June					July					August								
Monday	7	14	21	28	4	11*	18	25	2	9	16	23	30	6	13	20	27							
Tuesday	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28						
Wednesday	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29						
Thursday	3	10	17	24	31	7	14	21	28	5	12	19#	26	2	9	16	23	30						
Friday	4	11	18	25	1#	8	15	22	29	6	13	20	27	3	10	17	24	31						
Saturday	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25							
Sunday	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26							
Bank and Public Holidays 2011/2012																								
Christmas Day Holiday					26 December 2011					Easter Monday					9 April 2012									
Boxing Day Holiday					27 December 2011					May Day Holiday					7 May 2012									
New Year's Day Holiday					2 January 2012					Spring Bank Holiday					4 June 2012									
Good Friday					6 April 2012					Diamond Jubilee Bank Holiday					5 June 2012									
										Summer Bank Holiday					27 August 2012									
School Holidays										Bank holidays and national holidays														
* First school day after break										# Last school day before break														

**Summary of Proposed School Term Dates Academic Year 2011/12
Model A**

Autumn Term 2011	Thursday 1 September 2011 to Friday 21 October 2011 (37 days)
	<i>Half Term Monday 24 October 2011 to Friday 28 October 2011</i>
	Monday 31 October 2011 to Friday 16 December 2011 (35 days)
Spring Term 2012	Tuesday 3 January 2012 to Friday 10 February 2012 (29 days)
	<i>Half Term Holiday Monday 13 February 2012 to Friday 17 February 2012</i>
	Monday 20 February 2012 to Friday 30 March 2012 (30 days)
Summer Term 2012	Monday 16 April 2012 to Friday 1 June 2012 (34 days)
	<i>Half Term Holiday Monday 4 June 2012 to Friday 8 June 2012</i>
	Monday 11 June 2012 to Thursday 19 July 2012 (29 days)
Total	194 School Days including INSET days

Occasional Days

Governing bodies may agree to adopt up to 3 occasional days. If 3 occasional days are adopted then the school year will be 197 days for 2011/12.

Harrow Proposed Model B

Harrow Proposed school term and holiday dates for the Academic Year 2011/2012

	Autumn Term 2011																	
	September				October				November				December					
Monday	5	12	19	26	3	10	17	24	31*	7	14	21	28	5	12	19	26	
Tuesday	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	
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	Spring Term 2012																	
	January				February				March				April					
Monday	2	9	16	23	30	6	13	20*	27	5	12	19	26	2	9	16*	23	30
Tuesday	3	10	17	24	31	7	14	21	28	6	13	20	27	3	10	17	24	
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Saturday	7	14	21	28	4	11	18	25	3	10	17	24	31	7	14	21	28	
Sunday	1	8	15	22	29	5	12	19	26	4	11	18	25	1	8	15	22	29

	Summer Term 2012																	
	May				June				July				August					
Monday	7	14	21	28	4	11*	18	25	2	9	16	23	30	6	13	20	27	
Tuesday	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28
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Bank and Public Holidays 2011/2012

Christmas Day Holiday 26 December 2011
 Boxing Day Holiday 27 December 2011
 New Year's Day Holiday 2 January 2012
 Good Friday 6 April 2012

Easter Monday 9 April 2012
 May Day Holiday 7 May 2012
 Spring Bank Holiday 4 June 2012
 Diamond Jubilee Bank Holiday 5 June 2012
 Summer Bank Holiday 27 August 2012

School Holidays
 * First school day after break

Bank holidays and national holidays
 # Last school day before break

**Summary of Proposed School Term Dates Academic Year 2011/12
Model B**

Autumn Term 2011	Thursday 1 September 2011 to Friday 21 October 2011 (37 days)
	<i>Half Term Monday 24 October 2011 to Friday 28 October 2011</i>
	Monday 31 October 2011 to Friday 16 December 2011 (35 days)
Spring Term 2012	Wednesday 4 January 2012 to Friday 10 February 2012 (28 days)
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LGA Standard School Year

LGA Standard School Year Academic Year 2011/2012

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 Good Friday 6 April 2012

Easter Monday 9 April 2012
 May Day Holiday 7 May 2012
 Spring Bank Holiday 4 June 2012
 Diamond Jubilee Bank Holiday 5 June 2012
 Summer Bank Holiday 27 August 2012

School Holidays
 * First school day after break

Bank holidays and national holidays
 # Last school day before break

**Summary of Proposed School Term Dates Academic Year 2011/12
LGA Model**

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Total	194 School Days including INSET days